

**Roll Call -**

Commission Chair Cushing opened the meeting at 9:00 AM from the Commissioners Chambers with all Commissioners, Treasurer Mower, Administrator Adkins and Deputy Administrator LaBree present.

**Pledge of Allegiance - Deputy Administrator LaBree**

**Approval of Meeting Minutes -**

Commissioner Baldacci made a motion to approve the May 21, 2024 Meeting Minutes. Commissioner Marshall seconded the motion. Vote to approve 3-0. Signed.

**Public Comment** – None

**AFSCME Corrections Supervisors Contract Signing –**

Present for signatures were Sheriff Morton, Cpl. Kennedy and Sgt. Tripp. After introductions of the negotiations panel, Commissioner Cushing thanked them all for the productive negotiation.

**UT Update -**

Director Buswell and Deputy Director Morrison presented the following:

- The Millinocket fire and ambulance service contracts were presented for discussion and approval. After discussion, Commissioner Marshall made a motion to approve the Millinocket fire and ambulance contracts as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed.
- The FY25 capital road project plan was presented for discussion and approval. After discussion, Commissioner Baldacci moved to approve the FY25 capital road project plan as presented. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
- Director Buswell recommended the purchase of four new dumpsters to replace the older ones located in the UT. Director Buswell stated that there are funds available in the capital account. After discussion, Commissioner Marshall moved to approve up to \$12,000 for four dumpsters. Commissioner Baldacci seconded the motion. Moved to approve 3-0.

**UT – Roll-Off Hauling and Disposal Bid Opening –**

Chair Cushing opened the bids for the UT Roll-Off Hauling and Disposal. The vendor will be responsible for transportation and disposal of demolition debris/bulk waste from the Springfield Transfer Station. The following two vendors submitted their bid by the June 3<sup>rd</sup> deadline.

**UT Bids – Continued:**

Vendor	Bid
DM & J Winterport, Maine	<b>Year 1 -</b> Container Rental - \$1,260.00 Container Haul - \$650.00 Disposal Fee per ton - \$115.00 Fuel Surcharge should diesel fuel exceed \$5.01 <b>Years 2 – 5 will increase by 2%</b>
Ireland's Rubbish Service Lincoln, Maine	<b>Year 1 -</b> Container Rental - \$150 Container Haul - \$550.00 Disposal Fee per ton - \$110.00 <b>Years 2 &amp; 3 -</b> Container Rental - \$150 Container Haul - \$600.00 Disposal Fee per ton - \$110.00 <b>Years 4 &amp; 5 -</b> Container Rental - \$150 Container Haul - \$650.00 Disposal Fee per ton - \$130.00

Commissioner Baldacci made a motion to place these bids under advisement. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

**UT –Kingman, Drew Mattamiscontis & Prentiss Townships Municipal Solid Waste Bid Opening –**

Chair Cushing opened the bids for the Kingman, Drew Mattamiscontis & Prentiss Townships municipal solid waste. The following two vendors submitted their bid by the June 3<sup>rd</sup> deadline.

Vendor	Bid
Neil Bonneville Exeter, Maine	Year 1 - \$69,160 Year 2 - \$74,690 Year 3 - \$80,665 Total Bid Price - \$224,515 Year 4 - \$63,900 Year 5- \$65,100
Ireland's Rubbish Service Lincoln, Maine	Year 1 - \$69,160 Year 2 - \$ 74,690 Year 3 - \$80,665 Total Bid Price - \$224,515 Year 4 - \$87,118 Year 5- \$94,087

Commissioner Baldacci made a motion to place these bids under advisement. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

**UT –Lower Shin Pond and Matagamom Lake Municipal Solid Waste Bid Opening –**

Chair Cushing opened the bids for the Kingman, Drew Mattamiscontis & Prentiss Townships municipal solid waste. The following two vendors submitted their bid by the June 3<sup>rd</sup> deadline.

Vendor	Bid
Neil Bonneville Exeter, Maine	Year 1 - \$46,200 Year 2 - \$44,400 Year 3 - \$45,600 Total Bid Price - \$133,200 Year 4 - \$46,800 Year 5- \$47,400
Ireland's Rubbish Service Lincoln, Maine	Year 1 - \$27,300 Year 2 - \$29,484 Year 3 - \$31,842 Total Bid Price - \$88,626 Year 4 - \$34,389 Year 5- \$37,140

Commissioner Baldacci made a motion to place these bids under advisement. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

**Public Hearing –**

Chair Cushing opened the hearing at 9:24 AM for a Class B and a Class D Special Amusement Permits for Rivers Drivers Restaurant. No public comment. Commissioner Baldacci moved to close the Public Hearing at 9:25 AM. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Commissioner Baldacci made a motion to approve the request for the Special Event Permits for the Rivers Drivers Restaurant. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Signed.

**Public Hearing –**

Chair Cushing opened the hearing at 9:26 AM for a Class B and a Class D Special Amusement Permits for Knife Edge Brewing and Pizza. No public comment. Commissioner Baldacci moved to closed Public Hearing at 9:27 AM, Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Commissioner Baldacci made a motion to approve the request for the Special Event Permits for the Knife Edge Brewing and Pizza. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Signed.

**Public Hearing –**

Chair Cushing opened the hearing at 9:28 AM for a Class B and a Class D Special Amusement Permits for Kataadn Resorts Event Center. No public comment. Commissioner Baldacci moved to close the Public Hearing at 9:29 AM. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Commissioner Marshall made a motion to approve the request for the Special Event Permits for the Kataadn Resorts Event Center. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed.

**NWDB Update –**

Executive Director Williamson reported the following:

- A successful Employer Summit was held at Cross Insurance with MDOL in May
- The One Stop certification process has started with completion of the ADA evaluations
- The Board has approved a youth stipend policy for training based on participation and attendance
- The remaining PY2022 dislocated worker funds were reallocated to adult programs
- This year's budget looks to be flat funded and will be presented to the executive team next week
- Thanks to EMDC and ACAP for their assistance on the grant application to the halfway home for incarcerated population

**EMDC Update –**

Senior Director of Business Workforce Services from EMDC Susan Cerini reported the following:

- The PY22 funding is ending; with adult programs seeing an increase
- The WIOA Quarterly report was presented
- Success stories were reported
- Discussion on progressive employment from the State

**Sheriff's Office –**

Sheriff Morton, Chief Deputy Knappe, Capt. Boulter, Lt. Hotaling and Lt. Peary discussed the following:

- Discussion on the ARPA funding requests were presented in the amount of \$1,369,184. Amounts were separated by departments.
  - Law Enforcement is requesting \$404,723 for Mobile radios & repeaters, portable radios, uniform & carrier vests, mobile radars, and AED medical units.
  - SRT is looking for \$677,462 for SRT Ops Core AMP Headsets, push to talk for headsets, SRT Leno Life Safety Vehicle, night vision replacement, and gas mask replacement
  - Jail is requesting \$287,000 for a kitchen walk-in freezer replacement and kitchen steam table

**PRCC Update –**

Director Lavoie and Deputy Director Fitzgerald reported the following:

- PRCC is looking to purchase a new vehicle. Three quotes were provided and was requesting up to \$60K. Commissioner Baldacci recommended using funding from ARPA and capital reserve. Commissioner Cushing also recommended that with the new truck, they get a trailer hitch.

**Facilities Update –**

Director MacDonald presented the following:

- The Y building demolition has located an additional asbestos issue. There will be an additional cost for disposal.
- Discussion on the ARPA funding requests were presented. Director MacDonald is requesting funding for a storage building with inside storage on county grounds. Administrator Adkins & Director MacDonald will review the area available to determine the size. Also, requested is a small tractor with a bucket for snow removal and forks for storage and moving of materials, and monies for counter upgrades & office renovations to cover stairwell and the map room for the Department of Deeds.

**EMA Update –**

Director Nuding and Deputy Director Fox presented their ARPA external funding requests from the communities:

- Along with the requests from last week, Director Nuding would also like to be considered for ARPA funding requests for items: drones (along with software package for drones), and search and rescue trailer supplies.

**IT Update –**

Director Tenney and Deputy Director Simpson presented the following:

- IT general update:
  - Working at full staff with 177 tickets last quarter / 131 so far this quarter
  - Entertaining the idea to use a 3<sup>rd</sup> party company to do a website redesign
- ARPA funding requests were presented to replace network switches (20) and order MDT Toughbook (20) with a total ARPA request of \$129,631. Commissioner Baldacci moved to approve the replacement network switches and MDT up to \$130K. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

**UT Bid Recommendations -**

After review, Commissioner Baldacci made a motion to accept Ireland's Rubbish Service for the Springfield bulky waste roll-off hauling and disposal three-year contract with options bid per Director

**UT Bid Recommendations –**

Buswell's recommendation. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

After review, Commissioner Marshall made a motion to accept Neil Bonneville's bid for the Kingman, Drew, Mattamiscontis and Prentiss townships solid waste collection per Director Buswell's recommendation. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

After review, Commissioner Marshall made a motion to accept Neil Bonneville bid for the Lower Shin Pond and Matagamon Lake solid waste collection per Director Buswell's recommendation. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

**Administration and HR Update –**

Administrator Adkins and Deputy Administrator LaBree presented the following:

- The NACo Conference is being held in Hillsborough County, Florida on July 12<sup>th</sup> through the 15<sup>th</sup>.
- Deputy Administrator LaBree will bring forth the complete open positions update to the Commissioners at the next meeting. However, with the latest round of C/O's successfully completing their training, we should have all full-time positions filled.

**Approval of Warrants-**

Payroll Warrant	<b>05.24.24</b>	<b>\$ 312,246.72</b>	<b>05.31.24</b>	<b>\$ \$ 317,177.82</b>
A/P General Fund	<b>05.28.24</b>	<b>\$ 628,013.17</b>	<b>06.04.24</b>	<b>\$ 251,675.22</b>
A/P PRCC Bond	<b>05.28.24</b>	<b>\$ N/A</b>	<b>06.04.24</b>	<b>\$ N/A</b>
A/P Unorg Terr	<b>05.28.24</b>	<b>\$ 5,052.77</b>	<b>06.04.24</b>	<b>\$ 18,960.26</b>
A/P UT TIF	<b>05.28.24</b>	<b>\$ N/A</b>	<b>06.04.24</b>	<b>\$ 26,311.01</b>
A/P ARPA	<b>05.28.24</b>	<b>\$ 5,228.07</b>	<b>06.04.24</b>	<b>\$ 147,316.32</b>

Commissioner Baldacci made a motion to approve the warrants as presented as Item O listed on the agenda. Commissioner Marshall seconded the motion. Vote to approve 3-0. Signed.

Payroll status changes signed for: Brittany Villar, Tyler Cadet, Isiah Davis, Donald Day, Laura Dolley-LeBreton, Mark Domenech, Donna Downing, Gary Huff, Mark Johnson, Jamie Kennedy, Ian Libby, Jessica Luna, Joshua Marotta, Michael Morin, Graham Pearce, Eric Petterson, Christopher Plissey, Ryan Roy, Nicole Trego, Eric Tripp, Dustin Umlauf, Tracie Wasson, Christopher Wilson, Garrett Carlson, James Gordon and Valerie Hammond

**Executive Session**---Commissioner Baldacci made a motion to go into Executive Session at 11:13 AM under 1 M.R.S.A. § 405 (6) (C) Acquisition of Real Property. Commissioner Marshall seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Treasurer Mower, Administrator Adkins, Deputy Administrator LaBree and Director MacDonald. Session ended at 11:17 AM.

**Action Taken** - None

Commissioner Baldacci moved to adjourn the meeting at 11:18 AM with no further business on the agenda. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

**Certified By:**

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Administrator, Scott Adkins

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Andre E. Cushing, III, Chair

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Peter K. Baldacci, Commissioner

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David S. Marshall, Commissioner